

Office for Students with Disabilities Appeal of Accommodations

The Appeal Policy

The College and Disability Services support you in your right to file an appeal when you believe you have been denied equal access in the form of appropriate accommodations, modifications, auxiliary aids or effective communication or suffered discriminatory harassment as described in Section 504 of the Rehabilitation Act of 1973, The Americans with Disabilities Act (ADA) of 1990, or The Americans with Disabilities Act Amendments Act (ADAAA) of 2008. The appeal procedures listed below are additional procedures that apply to students with disabilities who feel their rights have been violated under 504 and ADA.

The Appeal Procedure

Step 1. Students are encouraged to discuss their concerns with their Disability Services Coordinator. The Coordinator will attempt to resolve the issues by assisting the student in discussing issues. Most situations are positively resolved through Disability Services Coordinator support and mediation.

Step 2 If either the student or the Disability Services Coordinator feels that a satisfactory resolution has still not been reached, the student should put their concern in writing using the form below.

Students should complete the petition form below and submit it to Margaret Adams, Coordinator of the Office for Students with Disabilities. Petitions should be submitted to Margaret Adams as soon as possible after receiving notification of a denial or refusal of an accommodation. The Coordinator will bring the petition to the Bloomfield College Academic Accommodations Committee. The Committee, in consultation with Academic Affairs and Legal Affairs, will make a determination about the petition.

Step 3 If the petition is not resolved to the student's satisfaction, she or he may choose to file a complaint with the Federal Office for Civil Rights or the Department of Justice. These entities will take complaints and will investigate when appropriate, after utilizing the process described here.

Contact Information

Office for Students with Disabilities
Learning Resource Center, Room 103
973-748-9000, x1650 or x1654

U.S. Department of Justice
950 Pennsylvania Avenue, NW
Civil Rights Division
Disability Rights Section 1425 NYAV
Washington, D.C. 20530
Fax: (202) 307-1197

www.ada.gov/complaint/

ADA Information Line: 800-514-0301 (voice) or 800-514-0383 (TTY)

Federal Office for Civil Rights Headquarters
U.S. Department of Health and Human Services
200 Independence Avenue SW
Washington, DC 20201
Voice: 800-368-1019
TDD: 800-537-7697
FAX: 312-886-1807

